

## **BAJAJ AUTO LIMITED**

### **Note on Information on Familiarisation Programme for Independent Directors pursuant to SEBI Listing Regulations, 2015**

Regulation 25 of the SEBI Listing Regulations, 2015, requires that the Company shall familiarise the Independent Directors through various programmes about the listed entity, including the following:

- (a) nature of the industry in which the company operates;
- (b) business model of the company;
- (c) roles, rights, responsibilities of Independent Directors; and
- (d) any other relevant information.

The Company had held various programmes / presentations for the directors including Independent Directors throughout the year on an ongoing and continual basis in the nature of familiarisation in the above areas. Some of such programmes carried out during the year were summarized as under:-

- a. Various presentations were made from time to time on different functions and areas by the Senior Executives, Internal Auditor and Statutory Auditor covering, inter alia, the businesses of the Company and those of its subsidiaries and associates. The presentations also covered the new projects, plans, strategies & brands in domestic & international businesses.
- b. Deliberations were held and / or presentations were made from time to time on major developments in the areas of the Companies Act 2013, SEBI Insider Trading Regulations, 2015, SEBI Listing Regulations, 2015 and etc.
- c. Apart from having additional Board Meeting in March, the Company generally conducts day-long sessions & presentations to apprise the directors on the detailed operational & strategic aspects and the businesses of the Company as part of the regular Board meetings.
- d. Directors were informed about their roles, responsibilities and duties under the new SEBI Listing Regulations through Board papers and appointment letter given to them.

- e. The meeting of Independent Directors with the Senior Management Personnel of the Company was convened on an annual basis to bring about greater interaction amongst them & for a better overall understanding of the functions of the Company.

As and when a new director is appointed, as part of the process of induction, the Company has the practice of familiarising the new director with information on various aspects of the Company's business, including the following:

- Visit to the manufacturing plant
- Overview of the Co's business
- Meeting with the key executives of the Company
- Apprising with the Company's Code of Conduct for Directors, Insider Trading Codes etc.

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## Familiarization programmes imparted during the FY 2024-25

During the financial year 2024 – 25, the following discussions were held in the nature of familiarization to the Independent Directors of the Company:

S. No.	Subject matter of discussion	Number of hours spent by the Independent Directors	
		FY 2024 – 25	Cumulative till date
1.	Business Strategy plan of the Organisation	8.00	65.00
2.	Legal/Regulatory updates	2.00	8.80
3.	Risk Mitigation plans and processes	2.00	15.00

Besides the above, the Independent Directors and the Board as a whole, are on a continual basis familiarized with the following:

- Overall performance & functioning of the Company,
- Human resource processes & people development initiatives,
- IT & Cyber Security,
- CSR,
- Health & Safety,
- Sustainability and governance initiatives of the Company.