

## **IMPORTANT NOTE FOR SHAREHOLDERS OF THE COMPANY HOLDING SHARES IN DEMAT FORM**

**This is for shareholders holding shares in electronic form (Demat).**

As you may be aware, once shares get dematerialized, the records cease to exist in the Company's books from that date and company / registrar will be unable to change or update the records on their own. All transactions/entries therein, can be changed/updated only **through your depository participant (DP)**. These can relate to one or more of the following changes:

- Change in postal address
- Change in bank details for receiving dividends
- **Incorporation of NECS for receiving dividends electronically\***
- Change in residency status
- Incorporation of PAN numbers
- Incorporation of Nomination
- Deletion of Name for effecting transmission due to death of shareholder
- Transfer of shares or effecting transposition of names of shareholders
- Holding statement

In addition to the above, in case of any corporate action like payment of dividend etc, the company will take your share-holding details from your DP Account, through the data downloaded from the Depositories i.e., NSDL/CDSL.

**\*We may reiterate that you need to contact your Depository Participant for updation of your bank mandate. Upon updation of bank mandate in your DP (Depository Participant), you can send us the copy of updated client master list (CML) which will enable us to verify the same at our end and release future dividend(s) as per your new mandate.**

**Kindly note the above carefully in your own interest.**